

Chapter 10 Assessment

Part 1: Andrew Jackson Resume

For your assessment on this chapter, you are going to work with a partner to create a professional resume for Andrew Jackson. A resume is a document that people use to outline their strengths and experiences when they are trying to get a job. This resume on Jackson will include his education, job experience, accomplishments and awards, domestic achievements, and foreign policy achievements, as well as a list of three references he would use to help him. It is important to use information we have covered in class, whether it be from your notes or your textbook, detailing Jackson's life. You will be graded in three different categories, using a 2-point scale. Use the checklist in each category to make sure that you have what you need. Attached is an example of a resume of George Washington.

Organization/Format: This is the design and layout of your resume. Is it easy to read? Is the information placed in the correct section? Easy to follow, with no spelling or grammar errors? Are each of your sections labeled to help organize the information?

- I have Andrew Jackson's name at the top of the resume.
- I have his contact information listed under the name at the top of the page.
- I have his education labeled and listed.
- I have his important professional history on the resume and labeled.
- I have two of Jackson's domestic accomplishments.
- I have two of Jackson's foreign policy accomplishments.
- I have at least two of Jackson's awards or accomplishments.
- I have labeled all sections, making the resume easier to read and follow.
- All information is in reverse chronological order, meaning you start with the most recent.
- I have three references listed for Jackson at the bottom of the resume.
- I do **NOT** have any spelling or grammar errors.

0 (0 points)	1 (3 points)	2 (6 points)
I have NOT met the requirements of organization and formatting. My resume and recommendation letter contain spelling/grammar errors, mislabels, or other flaws. I need to fix my errors to receive more points.	I have PARTIALLY met the requirements of organization and formatting. I have some of the information down correctly, but still have some errors in spelling/grammar or labeling that I need to work on to receive full points.	I have FULFILLED the requirements of organization and formatting. My resume and recommendation letter contain zero spelling/grammar mistakes and all information is labeled correctly and written in the proper form.

Content/Accuracy: This is your information listed in the resume and recommendation letter. Is the information correct? Is the information historically important?

Some of the things on this checklist will overlap with the things on the organization checklist:

- I have Andrew Jackson’s name at the top of the resume.
- I have his contact information listed under the name at the top of the page.
- I have his education labeled and listed.
- I have his important professional history on the resume and labeled.
- I have two of Jackson’s domestic accomplishments.
- I have two of Jackson’s foreign policy accomplishments.
- I have at least two of Jackson’s awards or accomplishments.
- **ALL** the information on my resume and recommendation letter is correct and accurate.
- I have added three reasonable references for Andrew Jackson at the bottom of the resume.
- I do **NOT** have any spelling/grammar errors.

0 (0 points)	1 (3 points)	2 (6 points)
I have NOT met the requirements for content and accuracy. The information I have put into my resume and recommendation letter is incomplete or is not correct. I have accuracy mistakes and am lacking all the info I need. I need to redo this to receive credit.	I have PARTIALLY met the requirements for content and accuracy. My resume and recommendation letter still need work. I may have some information that is not correct, or forgot to put some information in. I need to make revisions on my mistakes to receive full points.	I have FULFILLED the requirements for content and accuracy. My resume and recommendation letter contain accurate and important information that highlight Andrew Jackson. I do not have any mistakes and have entered in all the information I needed and given strong examples for each category.

Part 2: Recommendation Letter

Argument/Persuasion: This part of your assessment has to do with your recommendation letter specifically. Remember, you are answering the question of whether Andrew Jackson should stay on the \$20 bill or be taken off it. Use the information you provided in your resume as evidence to back up your position. **These letters will be sent in to the US Treasury Secretary to hear your opinion on this topic!**

- My letter is addressed correctly.
- I have a clear stance on the question.
- I have used information from my resume to back up my argument.
- I have given at least two different reasons to back up my argument.
- I do **NOT** have any spelling or grammar errors.
- I have written at least one full paragraph.
- My letter is signed correctly.

0 (0 points)	1 (3 points)	2 (6 points)
<p>I have NOT met the requirements for argument and persuasion. My recommendation letter does not answer the question, or it is hard to see what my position is. My greeting could be missing or incorrect, and I may also be missing other parts of the checklist. I will need to revise receive credit.</p>	<p>I have PARTIALLY met the requirements for argument and persuasion. My recommendation letter may be missing some information, or it is not fully completed. To receive full points, I will need to make some small revisions and make sure that I have completed all the items on the checklist above.</p>	<p>I have FULFILLED the requirements for argument and persuasion. My recommendation letter contains information from my resume as evidence, to support a clear position I have on the question. I have addressed and signed this letter correctly, and do not have any grammar or spelling errors.</p>